

Refuel Washougal meeting minutes

Date: February 15, 2018

Time: 3:45pm

Location: Washougal Community Center

Attendees: Ann Stevens, Bob Barber, Margaret McCarthy, Tamara Dinius, Pam Clark

Approve budget revisions/Financial report

- \$19,898.82 in account

Severe Weather Shelter/Insurance

- People in place, have attended training, signed confidentially and background check
- Over 50 people
- Food with friends does free background checks
- Have a similar handbook made for the community center/refuel meals
- Still need insurance/501c3
- Might be 2 weeks just to get a quote
- One possible insurance is through Country Insurance
- As soon as Bob has numbers he will contact us
- Possibly have insurance under St. Matt's since Bob is chair
- 35 completed forms by volunteers
- Another training at Bethel coming up
- Plan to have 2 nights that we open for training by May, after that have a lunch and discuss how it went
- Salvation army will open from 7:30-5:30 when we are activated for an evening, they have 20 air mattresses, store them for us and pick up and delivery
- They will wash our linens

Shed

- City has agreed that we can have a shed in back no larger than 12x10, they will prep the ground, we need to purchase
- \$3000 not assembled
- Cascadia Tech students can do it, for cost, \$1200 Size- 8x10
- Tammy motions, Ann Second-The consensus says YES to Cascadia Tech building
- Purchase shelves after it's built 5 from Costco \$500
- 4 shelves in auction that Pam is bidding on-closes in week and half, Pam will let the board know

501c3

- **Paul Greenlee to do? Bob will approach-** If not we made need to hire someone. Paul, Margaret and Ann to work on with Unite and Refuel to have both done

Panther Den to open Feb. 28th

What they need now is ready to eat food

Boxed dinners

Personal hygiene

Lunchables that don't have to be kept cold

Protein drinks

Refuel meals

Going great, the year is full

Website

- Tammy's daughter can create for \$340 a year
- Make a motion approved up to \$500 annual expense for the website for the creation and upkeep
- E-Commerce- paypal or square
- Approved! Unanimous

Bob to ask the board about 501c3, shed, shelves and website-send out in email

- Need to have a volunteer recognition dinner/have all groups together!!!

Jessie Smith resigned

- If anyone has anyone in mind to join the board let Bob know

Adjourned: 4:45pm