

Refuel Washougal meeting minutes

Date: January 18, 2018

Time: 3:45pm

Location: Washougal Community Center

Attendees: Margaret McCarthy, Ann Stevens, Pam Clark, Cindy Riedel, Samantha Wheeler, Jessica Wheeler, Rose Jewell, Tammy Dinius, Bob Barber

Happy New Year!!

Severe Weather Shelter:

- Sean Guard approached Bob Barber with hopes of starting up a shelter. There are people sleeping outside the library. The city has to provide a substitute location for them to sleep. If there is not an ordinance stating they cannot stay, they have the right to. With people sleeping in their cars and on the streets, the need is great to provide a warm location for the night to sleep.
- Bob asked the Refuel board if they wanted to develop a program and it was a unanimous vote of Yes.
- This will push forward over the next two months.
- Need to focus and getting insurance and becoming a 501c3
- Bob drafted up a Severe weather shelter guidelines handbook
- So far there are 23 volunteers that have been trained
- Camas would like to join us, until they can open up their own location
- We will open if it's freezing rain or below 30 degrees
- Looking for kennels to be donated for pets, as they will be allowed to stay with their owners
- We will be looking at starting with a capacity of 15-20 people, Bob will still be doing measuring of the building.
- The Salvation Army said that we can use their washers/dryers to launder bedding
- Worked on the editing of the handbook which will then be taken to the city for approval. **Bob will email out a revised copy**

Budget:

- Please see attachment for the treasury report-(Sorry that it is sideways )

- We discussed possibly paying a company for around \$50.00 a month to run our website. This would up the budget from the current \$300.00
- Pam will email the debit and reimbursement form to Rose
- Add a line item for Severe Weather shelter. Not sure of the amount as of yet. Possibly \$500.00. This would cover such costs as totes, mats, storage container outside. The city approved the storage container as long as Refuel funds it. They will set in place with building codes and things for planning. We need to discuss what type of storage. It can be used for other things as well. It will probably be temporary. Pam will put out an email asking volunteers who might want to help with the building of it. Pam will reach out to Rick James.
- **Panther Den**-Opening at the high school February 14th @3:30. Can we put this in our budget? To donate supplies. They have their own budget. It is ran by the life skills students and is for students in need. They have to fill out an online form or be referred by a counselor. We will look at \$50.00 a month. We need to get the 501c3 in place before the board can approve this. Bob will get Tammy the information on who to send the money to.
- Tammy will take the lead on getting Refuel insurance

Adjournment: 5:40pm

Thank You!